

**THE BOARD OF ATHENS COUNTY COMMISSIONERS**, met in regular session, with Lenny Eliason presiding, Chris Chmiel and Charlie Adkins in attendance.

**Agenda**

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve the following agenda:  
Athens County Board of County Commissioners

Meeting Agenda for Tuesday, June 11, 2024 Convenes at 9:30 a.m.

Approve Agenda

Approve Minutes May 28, 2024

Approve Appropriations, Transfers, New Line Items Requests/Changes, Then & Now, & Bills

Fund to Fund: Engineer From - 491.1300.580102 Bond Transfer To - 036.2036.422101 Transfers In

- 9:30 Joe Frazier-WIOA/OMJ
- 9:45 EMS Chief Amber Pyle
- 10:00 HAPCAP - CHIP Application Paperwork
- 10:15 Health Dept Patrick McGarry - HSTS Approval
- 10:30 W&S Supt Rich Kasler weekly updates
- 10:45 Eva Bloom- Senior Levy
- 11:00 Nathan Simons HAPCAP public hearing #2
- 11:15
- 11:30

**Agenda Items**

- Amended Certificate
- Utility Permits
- W&S Extensions (Ratify Commissioner Adkins Signature)
- Port Authority Board Appointment
- 4 Carol Lane
- CDBG Grant Agreement
- Request for Proposals for Insurance Agent Representation
- Authorize the issuance of credit cards
- Ohio Water Development Fund Pay Request Fields (Ratify signature of Commissioner Eliason)
- Engineer Advertisement For Bids Paving Project
- EMS Surplus

**TRAVEL**

**ADJOURNMENT**

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Minutes**

A motion was made by Mr. Adkins and seconded by Mr. Eliason to approve the minutes for May 28, 2024.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Appropriations, Transfers, New Line Items Requests/Changes, Then & Now, & Bills**

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins approving the Appropriations, Transfers: Fund to Fund: Engineer From - 491.1300.580102 Bond Transfer To - 036.2036.422101 Transfers In, New Line Items Requests/Changes, Then & Now, and approving the payment of the required County Bills, which are included in the Auditor's Office INVOICE TRACKING REPORT - From: 06/06/2024 To: 06/11/2024 and the bills are hereby the same and authorize the County Auditor to issue warrants on the County Treasurer for payment in the same. Complete list of bills maintained in the Auditor's office.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Joe Frazier-WIOA/OMJ Subgrant Agreement**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to approve the following Subgrant Agreement as recommended by WIOA Joe Frazier:

Board of Athens County Commissioner  
Subgrant Agreement

This Subgrant Agreement is entered into between the Board of Athens County Commissioners (hereafter referred to as "BOARD") and the Athens County Department of Job and Family Services (hereinafter referred to as "SUBGRANTEE").  
The intent of this Subgrant Agreement is to establish between the Grantor and the Subgrantee the relationship of a "pass-through entity" and the "subrecipient" as those terms are used in OMB 2 CFR, promulgated by the United States Office of Management and Budget (OMB).

Subgrantee's Unique Entity Identifiers.

This Subgrant Agreement is made pursuant to a grant award by the Ohio Department of Job and Family Services (ODJFS) and is not for research and development purposes. The grant award is under the authority of the Workforce Innovation and Opportunity Act (WIOA), Catalog of Domestic (CFDA) numbers 17.259, 17.258 and 17.278, Federal Award Identification Number (FAIN) 23A55T00006; 23A55AW000009; 23A55AY000050; 23A55WG000023; 23A55TA000043 Award Program Year 2024/2025 and Federal Fiscal Year 2024/2025, awarded by the United States Department of Labor. (Updates to FAIN, Award years will be by memo once available).

Copy of full agreement available in the Commissioner's Office.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Joe Frazier-WIOA/OMJ Resolution**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to adopt the following Resolution:

RESOLUTION

WHEREAS, The Athens County Board of Commissioners are part of the three-county Local Workforce Area 14 comprised of Athens, Meigs and Perry Counties; and

WHEREAS, the Local Workforce Area 14 is governed by the Area 14 Workforce Development Board, and the Area 14 Board of Chief Elected Officials; and

WHEREAS, both the Area 14 Workforce Development Board and the Area 14 Board of Chief Elected Officials have selected Athens County Job & Family Services to serve as provider of Workforce Innovation and Opportunity Act services: One-Stop Operations, Adult & Dislocated Services and Youth Services, for a contract period of July 1, 2024 to June 30, 2026. Two, one-year extensions can be made to the contract, to extend the terms through June 30, 2028, at the discretion of the Area 14 Workforce Development Board, Area 14 Chief Elected Officials and Athens County Board of Commissioners.

NOW THEREFORE, BE IT RESOLVED the Athens County Board of Commissioners grants authority to Athens County Job & Family Services to provide Workforce Innovation and Opportunity Act services in Athens County, for the program year beginning July 1, 2024 through June 30, 2026.

It was moved by Mr. Chmiel and seconded by Mr. Adkins to adopt the foregoing.

Vote on roll call resulted: Mr. Eliason, yea; Mr. Chmiel, year; Mr. Adkins, yea/

Adopted: 06/11/2024

/s/ Lenny Eliason, President

/s/ Charlie Adkins, Vice President

/s/ Chris Chmiel, Member

Attest: /s/ JoAnn Rockhold, Administrator

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Amended Certificate**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins acknowledging receipt of the Amended Certificate, dated June 11, 2024 prepared by Jill Davidson, Athens County Auditor.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Utility Permits**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to approve the following Utility Permits:

From: Le-Ax Regional Water District  
6000 Industrial Drive  
Athens, Ohio 45701

We hereby request permission to install utility lines within public right-of-way limits.

Location of work: County Road 17, Fisher Rd (4704 Fisher Rd, South side of Fisher Rd, .4 miles SE of Stone Castle Rd  
Description of Work: Water  
Type of Installation: Underground (buried) Line Parallel to Road, Underground (buried) Line Crossing Rd  
Agreed to by: /s/Kaitlyn Brooks

Athens County Commissioners  
/s/ Charlie Adkins  
/s/ Chris Chmiel  
/s/ Lenny Eliason

From: Sunday Creek Valley Water  
15945 Second Street  
Millfield, Ohio 45761

We hereby request permission to install utility lines within public right-of-way limits.

Location of work: Co Rd 27  
Description of Work: Water  
Type of Installation: Underground (buried) Line Parallel to Rd  
Agreed to by: /s/Mandy Spencer  
Athens County Commissioners

/s/ Charlie Adkins  
/s/ Chris Chmiel  
/s/ Lenny Eliason

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**W&S Extensions (Ratify Commissioner Adkins Signature)**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins authorizing an extension as requested by Brittany Rosser for monies owed the Athens County Water and Sewer District for water and sewer service, the total amount due is \$155.22 with \$84.07 to be paid by 06/14/2024. If the terms of this agreement are not met, the account will be considered delinquent and service could be shut off.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Port Authority Board Appointment**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to appoint Tim Kirkendall to the Port Authority Board:  
June 11, 2024

Tim Kirkendall  
5376 State Street  
Albany, Ohio 45710

Dear Tim,

We are writing to inform you that during the Board of Athens County Commissioners' regular meeting on June 11, 2024, you were appointed to serve on the Athens County Port Authority Board. You will be filling an unexpired term that began on November 1, 2022, and will end on October 31, 2026.

Thank you for your willingness to serve Athens County in this important capacity. Your commitment and contributions are greatly appreciated.

Sincerely,

/s/ Lenny Eliason, President  
/s/ Charlie Adkins, Vice President  
/s/ Chris Chmiel

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**4 Carol Lane**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to approve the amount after adjustments of \$15,284.11 at 4 Carol Lane.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**CDBG Grant Agreement**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to approve the acceptance of \$250,000.00 grant for PY2023 Target of Opportunity Program.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**EMS Chief Amber Pyle - Resignation**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to acknowledge the resignation of Monica Perani from her full-time EMT position and step down to a part time EMT position.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**EMS Chief Amber Pyle - Levy Renewal**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to authorize Administrator JoAnn Rockhold to request the EMS Renewal Levy from the Auditor's Office.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**EMS Chief Amber Pyle - Gloucester Station Captain**

Chief Pyle offered Travis Donahue the Gloucester Captain position

**EMS Executive Session**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to enter into executive session with Assistant Chief Randy Crossen Jr. at 9:57 to discuss employee discipline.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Regular Session**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to return to regular session at 10:10.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**EMS - Employee Discipline**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to approve the 2 shift suspension as requested by Chief Amber Pyle.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**HAPCAP - CHIP Authorizing Legislation PY24**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to authorize legislation: PY24 CHIP Community Housing Impact & Preservation Program.  
June 11, 2024

Authorizing Legislation: PY24 CHIP Community Housing Impact & Preservation Program.

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins authorizing the submission of a Program Year (PY) 2024 Community Housing Impact & Preservation Program (CHIP) grant application to the Ohio Department of Development, Office of Community Development. Athens County is applying on behalf of itself, and its partners which are the City of Athens and the City of Nelsonville. Athens County fully understands its authority for and over the entire grant award if funded, including all aspects of program administration and delivery. The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

I, JoAnn Rockhold, Administrator for the Board of County Commissioners of Athens County, Ohio, certify that the foregoing is a true and correct copy of a resolution adopted by said Board June 11, 2024, and appears in the Commissioners' Journal 119.

/s/ JoAnn Rockhold

Administrator, Board of Commissioners  
Athens County, Ohio

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**HAPCAP - Partnership Agreement for CHIP Program**


A motion was made by Mr. Chmiel and seconded by Mr. Adkins to approve the 2024-2027 Partnership Agreement for Athens County, the City of Athens and the City of Nelsonville Community Housing Impact and Preservation Program.

**2024-2027 Partnership Agreement For  
Athens County, the City of Athens and the City of Nelsonville  
Community Housing Impact and Preservation Program**

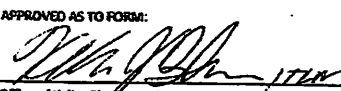
- It is agreed by all jurisdictions that Athens County will serve as applicant and grantee for the partnership if funded. Athens County will be responsible to prepare and submit the 2024 CHIP application on behalf of the partnership.
- The partnership agreement is between Athens County, the City of Athens and the City of Nelsonville for the submission of a 2024 - 2027 (PY24) Community Housing Impact and Preservation Grant to the Ohio Department of Development, Office of Community Development.
- This agreement will become effective upon signing by all parties. Partners will become part of the grantee's program for purposes of program planning, administration, regulatory compliance fiscal operation and all terms of the grant agreement. The partnership will remain in effect until all CHIP funds are expended and the funded activities are complete and the program has been officially closed out by the State of Ohio. Partners cannot terminate or withdraw from this partnership agreement while it remains in effect.
- The CHIP program is funded by the State of Ohio's allocation of COBG, HOME and CHITF dollars.
- Funding levels and proposed outcomes are outlined in a distribution budget attached to this document. All funds are awarded to the grantee, not jurisdictions. A commitment of guaranteed grant funds to partners is prohibited.
- Program income will be retained by the jurisdiction in which the income was received. Redistributing program income will be determined by the jurisdiction in which it was received.
- The jurisdictions/partners within the partnership will be responsible and proactive to provide the grantee all required information needed for reporting purposes. The grantee will be responsible for compiling and submitting all reports. The grantee will be responsible for mortgage filing and will be responsible to maintain all files as required by the grant agreement after final closeout. The grantee will insure all records are maintained and are available for monitoring purposes.

- The grantee will be responsible to process pay requests and to draw funds for all jurisdictions in the partnership. Fiscal obligations will be the sole responsibility of the grantee for the entire partnership. The grantee will provide all partners quarterly or bi-annual reports to include fiscal expenditures/obligations and outcome status. Any shortcomings in expending funds or achieving outcomes in a jurisdiction will be addressed by the grantee. Should any partner or the grantee have concerns at any time during the grant period, a meeting with the grantee and jurisdictions will be held within 10 days of notice. The grantee will have final authority.
- The current City of Athens CHIP Policies and Procedures Manual will be adopted for this partnership.

  
Lenny Eliason, President, Athens County Commissioners  
6/11/24  
Date

  
Steve Pitzgoun, Mayor, City of Athens  
6/11/24  
Date

Tom Cangelosi, City Manager, City of Nelsonville  
Date

APPROVED AS TO FORM:  
  
Office of Keller Blazynski, Prosecutor  
Athens County  
6/11/24  
Date

**PY 2024 Grant Fund Budget and Outcomes**

**Athens County**

Admin	\$48,000
3- Owner Rehab	\$196,000
1- Rental Rehab	\$65,000
5- Owner Home Repair	\$91,000
<b>Total</b>	<b>\$400,000</b>

**City of Athens**

Admin	\$42,000
1- Owner Rehab	\$75,000
1- Rental Rehab	\$75,000
8- Owner Home Repair	\$158,000
<b>Total</b>	<b>\$350,000</b>

**City of Nelsonville**

Admin	\$36,000
3- Owner Rehab	\$198,000
2- Owner Home Repair	\$44,000
1- Rental Home Repair	\$22,000
<b>Total</b>	<b>\$300,000</b>

**Total Grant \$1,050,000**

**Community Housing Impact and Preservation (CHIP) Program**

**ENVIRONMENTAL REVIEW DOCUMENTATION AND CERTIFICATION FORM FOR GENERAL ADMINISTRATION, FAIR HOUSING AND PLANNING**

**Instructions:**

The Environmental Review Documentation and Certification Form for General Administration, Fair Housing, and Planning activities (only) is the:

- Environmental Review
- Environmental Review Certification
- Notice of Project Specific Release of Funds Respecting Environmental Grant Conditions

Applicants executing an Environmental Review Documentation and Certification Form for General Administration, Fair Housing and Planning are certifying that the environmental review evaluation and the exemption determination are accurate for general administration, fair housing and planning activities funded with administrative dollars. This will satisfy the grantee's environmental review documentation process for these select activities. Applicants must submit an original, executed Environmental Review Documentation and Certification Form for General Administration, Fair Housing, and Planning with the application and keep one original executed form on file. Once the grant agreement is fully executed, grant recipients will be able to access grant funds for these three activities. Please refer to Policy Program 06-01 for further information and guidance.

**General Administration, Fair Housing and Planning Defined**

General administration and fair housing activities are defined as "Exempt" per 24 Code of Federal Regulations (CFR) 58.34(a)(3). Environmental and other studies, resource identification and plans and strategies development are defined as "Exempt" per 24 CFR 58.34(a)(1).

By executing this form, the certifying officer is certifying the project description listed below is accurate; an environmental evaluation for general administration, fair housing, and planning activities was completed; and a determination of exemption was found for general administration, fair housing and planning activities.

**Project Description**

Planning activities include environmental and other studies, resource identification and the plans and strategies development. Program administration activities for this project include all or some of the following staff and related costs required for overall program management, coordination, monitoring, reporting and evaluation; citizen participation costs; fair housing activities; indirect costs charged using an accepted cost allocation plan; developing submittals or applications for federal programs; and staff and overhead costs for project delivery and certain costs to administer the (check all applicable)

- Community Development Block Grant (CDBG)
- HOME Investment Partnerships (HOME); or
- Emergency Shelter (ESG) Programs.

Rev. 4/2024

**ENVIRONMENTAL REVIEW DOCUMENTATION AND CERTIFICATION FORM  
GENERAL ADMINISTRATION, FAIR HOUSING AND PLANNING**

**Certification**

An environmental evaluation has been conducted for general administration, fair housing and planning activities. Pursuant to the review, it is the finding of the responsible entity that the activities listed in the project description above are exempt. Therefore, per 24 CFR 58.34, the responsible entity does not have to undertake any environmental review, consultation, or other action under NEPA, and the other provisions of law or authorities cited in 24 CFR 58.5 and 58.6 for these projects.

I certify the accuracy of these statements:

Grant Recipient: Athens County

Grant Number or Project Type and Name: Program Year 2024 CHIP

Name and Title of Certifying Officer: Lenny Elison, President, Athens County Commissioners

Mailing Address: 16 S. Court Street, Athens Ohio 45701

Signature of Certifying Officer: 

Date of Signature: June 11, 2024

Program Administrator Name: Jeremy Boose, Hocking Athens Perry Community Action

Email Address of Program Administrator: jeremy.boose@hacpa.com

Administrator's Phone Number: 740-753-3082

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**HAPCAP - Environmental Review Certification**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to authorize Commissioner Eliason to sign the Environmental Review Certification Form.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Health Dept. Patrick McGarry - HSTS Approval**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to approve the following WPCLF HSTS Replacement Project Bid:

Project Information  
16222 Zion Rd  
Shade, OH 45776

Contractor	Price
Duncan & Daniels Enterprises, LLC	\$24,671

Above are responsible and approved bids this office received for this project that was posted on May 20, 2024. This office recommends awarding this project to the lowest complete bid, Duncan and Daniels Enterprises, LLC (D&D Enterprises).

All bids reflected the repair of the existing STS, including the cost of equipment, materials, site work, grading, seeding and strawing, and permits fees.

This property will be 100% funded through the Ohio EPA WPCLF grant.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**W&S Supt Rich Kasler & Gary Silcott (DLZ) - Weekly Updates**

Current Contracts as of May Construction Meeting:



**OFFICE MEMORANDUM**

DATE: June 11, 2024  
TO: Athens County Commissioners  
FROM: Gary D Silcott, Jr., P.E.  
SUBJECT: US 50 Sanitary Sewer Project Update  
Contracts as of May Construction Meeting

Contract A is 100% construction complete and 100% of contract time. Connect Notices went out 03/14/2023

Contract B is about 100% construction complete and 100% contract time. Connect Notices went out 01/20/2023

Contract C is about 100% construction complete and 100% contract time. Connect Notices went out 01/20/2023

Contract D is about 100% construction complete and 100% of contract time. Connect Notices went out 03/14/2023

Contract E is complete Connect Notices went out 10/18/2022

Phase 5 is about 100% of construction complete and 85% of contract time Connect Notices went out 06/23/2023

Elliotsville is about 100% of construction complete and 100% of contract time. Cracked check valve to be fixed and pump issue but connect notices were sent out.

Phase 6 and 7 is about 81% of construction complete and 77% of contract time. NTP 3/15

**Radford Road Close status**

Contract A, B, C, D, E and Ventura complete and Elliotsville are mostly complete

Outlay report attached for current budget.

Proposed Rate \$52.50 base rate and \$5.51 per 1,000 gallons.

Unsewered Area Study – County paying for through ARPA, had call with OEPA on New Marshfield, need to make decision if want to start on design, looking at taking sewer to the Plains. Public Meeting January 9<sup>th</sup> in New Marshfield Congressional Earmark of \$2 million dollars sent to committee but was not funded! WPLCF



Renomination Submitted. Additional WWIG Application submitted, met with Bladensburg on 12/14 to meet with operators to discuss sand bioreactor treatment plant. \$250,000 PF for design awarded by OEPA. Project area flown, call with OEPA on 3/19 to discuss regional options. SCEIG Meeting 4/12 at 1:00 PM.

Paving Bid to cover rest of paving needed, Contractors willing to non-perform asphalt on their contracts to allow for contingency funds to finalize Phase 6 & 7. DLZ prepare bid package and get it out to bid. Estimating \$2 million dollars with no berm and no striping. Awarded to McKee Paving for base bid of \$1,867,580.00, Jeff Maiden wants to add 617 Aggregate Berm, 257 CY at a cost of \$30,840 for county roads. Paving Started, Elliotsville, Shaw, Bails, Sesame, Fisher Road, Bentbrook, Clover, Fullview Heights, Rolling Hills, Selby, Beal, Ervin, Cornell, Beechwood, Estates, Thelma, Tammy, Edria, Gilham, Happy Valley MHP, Elinor Dr. and 1<sup>st</sup> part of Radford complete, Paver will be back mid-October to complete what the can for this year which looks to be Salem, Kramer, Whitland, Brookside Way and Edgewood. McKee proposing to be back end of Summer to wrap up, Fields working to get areas in roads done first. Projected final costs to be \$2,050,225, overages on street widths and uneven surface.

**Proposed Connection Schedule**

	Connect Notice Sent Out	First Bill Date
Contract E	10/18/2022	01/18/2023
Contract C	01/20/2023	04/20/2023
Contract B	01/20/2023	04/20/2023
Contract A	03/14/2023	06/14/2023
Contract D	03/14/2023	06/14/2023
Phase 5	06/23/2023	09/23/2023
Elliotsville	03/20/2024	06/20/2024
Phase 6 & 7	07/01/2024	10/01/2024

**W&S Supt Rich Kasler - New Marshfield Sewer Project**

A motion was made by Mr. Adkins and seconded by Mr. Eliason to go to The Plains with the sewer system for the discharge for the New Marshfield Sewer Project.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, no; Mr. Adkins, yea.

**Eva Bloom - Senior Levy**

Checking to see if the Renewal is on the November Ballot for Senior Levy on Senior Nutrition, Eva will get with Administrator JoAnn Rockhold to see if she has the paperwork from the Auditor's Office to Renew the Levy for Senior Nutrition.

**HAPCAP Nathan Simons - CDBG**

A motion was made by Mr. Adkins and seconded by Mr. Eliason to name those CDBG Projects in that order:

- 1. Village of Coolville, Water Facility Improvements \$100,000.00
- 2. Alexander PTO-Parks and Recreation \$74,400.00

Alternate #1 Waterloo Township, Sewer Facility Improvements

Alternate #2 Village of Glouster-Street Improvement

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, absent; Mr. Adkins, yea.

**HAPCAP Nathan Simons - Public Hearing # 2**

Athens County intends to apply to the Ohio Department of Development for funding under the Community Development Block Grant (CDBG) Small Cities Program, a federally-funded program administered by the state. Athens County is eligible for \$218,000 of Program Year 2020 CDBG Allocation funding, provided the county meets applicable program requirements.

The county conducted its first public hearing to inform citizens about the CDBG program, how it may be used, what activities are eligible, and other important program requirements on March 19, 2024. In addition to administration and Fair Housing, the following activities will meet the low-moderate income national objective and are under consideration for inclusion in the county's application based on citizen input and local officials' assessments of needs:

- Waterloo Township, Sewer Facility Improvements - CDBG Allocation \$75,000.00
- Village of Coolville, Water Facility Improvements - CDBG Allocation \$100,000.00
- Village of Glouster - Street Improvements - CDBG Allocation \$174,400.00
- Alexander PTO- Parks and Recreation - CDBG Allocation \$174,400.00
- Athens Farmers Market - CDBG Allocation \$174,400.00
- Tenderfoot Learning Lab - CDBG Allocation \$122,138.00
- Administration and Fair Housing - \$43,600.00

In addition, Athens County is eligible to apply for CDBG Neighborhood Revitalization Grant (NRG) Program funding up to \$750,000. The following activities are being considered for inclusion in the county's application to the state for the Village of Jacksonville and will meet the national objective of benefitting a low-moderate income community:

- Street Improvements - \$122,300.00
- Flood & Drainage - \$93,800.00
- Parks & Recreation Facilities - \$241,200.00
- Sidewalk Improvements - \$242,700.00
- Administration - \$50,000.00

A second public hearing will be held June 11, 2024 at 11:00 am at the Athens County Commissioners Meeting Room, 15 S. Court., Athens, OH 45701. The purpose of this meeting is to give citizens an adequate opportunity to review and comment on the county's proposed CDBG applications, including the proposed activities summarized above, before the county submits the Applications to the Ohio Department of Development. Citizens are encouraged to attend this meeting to express their views and comments on the county's proposed CDBG Applications.

**HAPCAP - PY2024 NRG Jacksonville-HAPCAP**

A motion was made by Mr. Adkins and seconded by Mr. Eliason to adopt the following PY2024 NRG Jacksonville Resolution:

June 11, 2024

Ohio Department of Development

Office of Community Development

77 S. High St.

PO Box 1001

Columbus, OH 43216

The following Resolution passed during a regular meeting of the Board of Athens County Commissioners held on June 11, 2024:

**Athens County - PY2024 Allocation Grant Program - PY2024 NRG Jacksonville - HAPCAP**

Motion by Mr. Adkins and seconded by Mr. Eliason to authorize HAPCAP to submit Athens County's Program Year 2024 Allocation Grant Program application including one competitive Neighborhood Revitalization Grant Application for the Village of Jacksonville to the Ohio Department of Development. The grant requests will be in the amount of \$218,000.00 and \$750,000.00, respectively, for a total grant request of \$968,000.00.

The roll being called upon for adoption, the vote resulted as follows:

Vote:  
 Mr. Eliason, yeah  
 Mr. Adkins, yeah  
 Mr. Chmiel, absent  
 /s/ Alison M. Pierson, Clerk  
 Athens County Commissioners

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, absent; Mr. Adkins, yea.

**HAPCAP - Income Survey Summary**

A motion was made by Mr. Adkins and seconded by Mr. Eliason to authorize Commissioner Eliason to sign the Income Survey Summary as recommended by HAPCAP Nathan Simons:

Income Survey Summary	
County	Athens
Community	Village of Jacksonville
Benefit Area	Village of Jacksonville
Number of Households in Benefit Area	228
Required Sample Size (for surveys after April 1, 2019)	153
Year of Section 8 Income Limits Used	2024
Date Survey Started	04/25/2024
Date Survey Completed	05/07/2024
Entire or Partial Place	Entire
Survey Margin of Error	
ACS Margin of Error	13.10%

1. Number of non-LMI households interviewed	39
2. Number of LMI households interviewed	114
3. Total Number of Household interviewed	153
4. Number of persons in non-LMI household interviewed	96
5. Number of persons in LMI households interviewed	271
6. Total number of persons in households interviewed	367
7. Estimated total population of Benefit Area (Line 6/Line 3 x # of households in Benefit Area)	546.902
8. Estimated percentage of LMI households in Benefit Area (Line 5/Line 6)	73.84%

I hereby certify that this information is true and accurate to the best of my knowledge and that the survey was conducted in accordance with Program Policy Notice OCD 19-02 "Qualifying Community Development and Residential Public Infrastructure Projects using Community Development Block Grant National Objectives."

Title: President, B.O.C.  
 Community: Athens County  
 /s/ Lenny Eliason  
 Date: 06/11/2024

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, absent; Mr. Adkins, yea.

**HAPCAP - Residential Anti-Displacement and Relocation Assistance Plan**

A motion was made by Mr. Adkins and seconded by Mr. Eliason to approve the Residential Anti-Displacement and Relocation Assistance Plan. See Back of Page 241

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, absent; Mr. Adkins, yea.



## Residential Anti-Displacement and Relocation Assistance Plan

**General Information:** An Anti-Displacement and Relocation Assistance Plan is required by all grantees prior to funding, whether or not demolition activities are planned. This plan must be updated every five (5) years. If you have not previously adopted a plan, utilize this format at a minimum to adopt a plan. If you have previously adopted a plan, you may submit an executed copy of that plan in lieu of completing this form (if your activities include demolition or conversion, you will need to get clearance from the Office of Community Infrastructure (OCI) prior to proceeding with any demolition or conversion.) Attach requested information from this form to your Plan.

Ordinance number: 119-0611

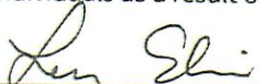
Date of Ordinance: 6/11/24

Athens County will replace all occupied and vacant-occupiable low-to-moderate-income (LMI) dwelling units demolished or converted to a use other than LMI housing as a direct result of activities assisted with funds provided under the Housing and Community Development Act of 1974, as amended, and as described in 24 CFR 570.488. HUD regulation have extended this requirement to the HOME program as well. All replacement housing will be provided within three years of beginning the demolition or rehabilitation related to conversion. Before obligating or expending funds that will directly result in demolition or conversion, the community will make public and submit to OCI the following information in writing:

1. A description of the proposed activity;
2. The location of each site on a map and the number of dwelling units by bedroom size that will be demolished or converted to a use other than as LMI dwelling units as a direct result of the activities;
3. A time schedule for the demolition or conversion commencement and completion;
4. The general location on a map and approximate number of dwelling units by bedroom size that will be provided as replacement dwelling units;
5. The funding source and a time schedule for providing replacement dwelling units;
6. An explanation of how the replacement dwelling unit will remain a LMI unit for at least 10 years from the date of initial occupancy;
7. An analysis determining whether a dwelling unit proposed to be demolished is occupiable or not; and
8. An analysis determining whether a dwelling unit proposed to be demolished or converted is considered a LMI unit.

Athens County will provide relocation assistance, as described in 24 CFR 570.488, to each LMI household displaced by housing demolition or conversion of a LMI dwelling to another use as a direct result of assisted activities.

Consistent with the goals and objectives under the Act, the Community agrees to provide substantial levels of assistance to individuals displaced by HUD-assisted programs and will further seek to minimize displacing individuals as a result of assisted activities.

  
Signature of Chief Elected Official

Lenny Eliason  
Name of Chief Elected Official

President, B.O.C.  
Title of Chief Elected Official

**HAPCAP - PY2023 Residential Public Infrastructure Program for Sunday Creek Water Project**

A motion was made by Mr. Adkins and seconded by Mr. Eliason to authorize Commissioner Eliason's signature on the PY2023 Residential Public Infrastructure Program for Sunday Creek Water Project.

Copy on file in the Commissioners Office

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**HAPCAP - PY2023 Target of Opportunity Program**

A motion was made by Mr. Adkins and seconded by Mr. Eliason to authorize Commissioner Eliason's signature on the PY2023 Target of Opportunity Program.

Copy on file in the Commissioners Office

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Request for Proposals for Insurance Agent Representation**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to table until next week.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Authorize the issuance of Credit Cards**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to approve the resolution to authorize the credit cards:

See Back of Page 242

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Ohio Water Development Fund Pay Request Fields (Ratify signature of Commissioner Eliason)**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to ratify signature of Commissioner Eliason on the OWDA Fund Payment Request #10.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Engineer Advertisement For Bids Paving Project**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to approve the Engineer's Advertisement for Bids Paving Project:

**Advertisement for Bids**

Sealed bids for the 2024 ATHENS COUNTY PAVING PROJECT will be received by the Board of County Commissioners of Athens County, Ohio, at their office, 15 S. Court Street, Athens Ohio until 10:00 a.m., Prevailing Local Time on the 2<sup>nd</sup> day of July, 2024 and at that time and place will be publicly opened and read aloud. All bids will be considered valid until 60 days after the opening date, although not accepted or rejected.

The work for which proposals are invited consists of asphalt paving 1.79 miles of CR 1, 0.27 miles of CR 10, 1.68 miles of CR 12, and 1.19 miles of CR 83 with two layers of hot mis asphalt. The Engineer's Estimate of Construction Cost for the project is \$780,000.

Copies of the Construction Plans, Bidding Forms, and Specifications on the Unit Price Contract may be purchased from the Office of the Athens County Engineer, 16000 Canaanville Rd, Athens, Ohio 45701 during regular business hours (7:00 a.m. to 5:00 p.m. Monday through Thursday). A non-refundable fee of \$30.00 will be charged for copies mailed or picked up by prospective bidders.

Legal notice and bid documents are also posted on the internet at [www.athenscountyengineer.org](http://www.athenscountyengineer.org) under the "Bids/RFP's" heading.

Each bid shall have filed with it a bid guaranty in the form of a certified check, cashier's check, or letter of credit revocable only at the option of Athens County in an amount equal to 10% of the bid or a bond in accordance with division (B) of Section 153.54 of the Revised Code.

Each proposal must contain the full name of the party or parties submitting the proposal and all persons interested therein. Each bidder must submit evidence of its experiences on projects of similar size and complexity. The project completion date is October 31, 2024.

All contractors and subcontractors involved with the project will to the extent practicable use Ohio products, materials, services, and labor in the implementation of their project. Additionally, contractor compliance with the equal employment opportunity requirements of Ohio Administrative Code Chapter 123 is required.

Bidders must comply with the prevailing wage rates on Public Improvements in Athens County as determined by the Ohio Department of Commerce, Bureau of Wage and Hour Administration, 614.644.2239.

The Board of County Commissioners of Athens County, Ohio reserves the right to reject any and/or all bids and to waive informalities as may be in the best interest of Athens County.

/s/ Jeff Maiden, P.E., P.S.

Athens County Engineer

Advertising dates: 06/15/24, 06/22/2024

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

# Athens County Commissioners




Charlie Adkins  
cadkins@athensoh.org  
Chris Chmiel  
cchmiel@athensoh.org  
Lenny Eliason, MPA  
leliason@athensoh.org

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Visit us at our website:  
co.athensoh.org


JoAnn Rockhold  
Clerk Admin. Assistant  
jsikorski@athensoh.org  
Telephone (740) 592-3292  
Fax (740) 594-8010

Athens Co. Treasurers Office- limit \$6,000

Signed this 11th day of June 2024

  
Lenny Eliason, President

  
Charlie Adkins

  
Chris Chmiel

I, JoAnn Rockhold, Administrator for the Board of County Commissioners of Athens County, Ohio, certify that the foregoing is a true and correct copy of a resolution adopted by said Board June 11, 2024, and appears in the Commissioners' Journal 119.



JoAnn Rockhold,  
Administrator, Board of Commissioners  
Athens County, Ohio

Whereas, the Board of Athens County Commissioners desires to authorize the use of credit cards pursuant to Ohio Revised Code 301.27; and

Whereas, the Board, on April 24, 2024, adopted formal policies and procedures concerning credit card usage and oversight, including, but not limited to, a list of authorized employees, which may be amended from time to time, custody of the cards, allowable and authorized purchases, penalties for improper usage, and reconciliation of purchases; and

Now, Therefore Be It Resolved, that this Board hereby approves the applications for issuance of a credit card, subject to the adopted policies and stated credit limits, of the following departments/employees:

- Ben Ashcraft, on behalf of the County Coroner's Office - limit \$2,000
- Athens Co. Coroner's Office - limit \$2,000
- Rodney Smith, on behalf of the County Sheriff's Office - limit \$5,000
- Athens Co. Sheriff's Office- limit \$15,000
- Teresa Fouts-Imler, on behalf of the County 911's Office - limit \$3,000
- Melissa Blank, on behalf of the County EMA's Office - limit \$1,000
- Athens Co. 911 Office - limit \$3,000
- John Woods, on behalf of the County Veteran's Office - limit \$3,000
- Kim Spencer, on behalf of the County Veteran's Office - limit \$3,000
- Randall Crossen, Jr on behalf of the County EMS's Office - limit \$3,000
- Amber Pyle, on behalf of the County EMS's Office - limit \$3,000
- Sky Pettey, on behalf of the County Board of Election's Office - limit \$3,000
- Debra Quivey, on behalf of the County Board of Election's Office - limit \$6,000
- Shantelle McLaughlin, on behalf of the County Board of Election's Office - limit \$3,000
- Carol Perry, on behalf of the County Board of Election's Office - limit \$3,000
- Tammy Skinner, on behalf of the County Board of Election's Office - limit \$3,000
- Kathleen McGuckin, on behalf of the County Board of Election's Office - limit \$3,000
- Gary Van Meter, on behalf of the County Board of Election's Office - limit \$3,000
- Aundrea Carpenter-Colvin, on behalf of the County Board of Election's Office - limit \$3,000
- Tony L. Brooks on behalf of the County Board of Election's Office - limit \$6,000
- Board of Elections- limit \$6,000
- Lenny Eliason, on behalf of the County Board of Commissioner's Office - limit \$3,000
- JoAnn Rockhold, on behalf of the County Board of Commissioner's Office - limit \$5,000
- Chris Chmiel, on behalf of the County Board of Commissioner's Office - limit \$2,000
- Charlie Adkins, on behalf of the County Board of Commissioner's Office - limit \$2,000
- Joseph Frazier, on behalf of the County Board of Commissioner's Office - limit \$3,000
- Board of Commissioners- limit \$8,000
- Athens Co. Building & Grounds- limit \$8,000
- Jessica Markins, on behalf of the County Board of Recorder's Office - limit \$1,500
- Athens Co. JFS Fiscal Dept- limit \$20,000
- Athens Co. JFS Transportation Dept - limit \$10,000

**EMS Surplus to Destroy**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to approve the following EMS Surplus to destroy as requested by Chief Amber Pyle:

Property Description	Model #	Serial #
Canon Printer-Non Working Condition	MF733Cdw	YDF40192

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**EMS Surplus to Redistribute**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to approve the following EMS Surplus to Redistribute as requested by Chief Amber Pyle:

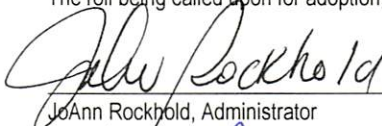
Property Description	Model #	Serial #
Trash Cans (Bait Can) 2		
Lockers 2 Sets		
Scott Paper Towel Dispenser		
Wire Rack		

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

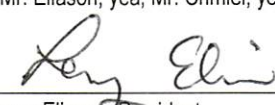
**Adjourn**

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to adjourn the above meeting.


The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

  
\_\_\_\_\_  
JoAnn Rockhold, Administrator

  
\_\_\_\_\_  
Alison Pierson, Clerk

  
\_\_\_\_\_  
Lenny Eliason, President

  
\_\_\_\_\_  
Charlie Adkins, Vice President

  
\_\_\_\_\_  
Chris Chmiel